



## Intake Form

This form must be completed by each group. Please submit the completed form or questions to Kaye Grant at [Communications@canadianworker.coop](mailto:Communications@canadianworker.coop).

1) Project Name

a) Name of the co-op project, if known:

\_\_\_\_\_

b) If name not known, please give a brief title to the project:

2) Who is the main contact for the intake process?

a) First Name: \_\_\_\_\_

b) Last Name: \_\_\_\_\_

c) Email: \_\_\_\_\_

d) Telephone: \_\_\_\_\_

3) Please list each of the prospective group members below, in addition to the main contact. Note that projects need at least three members to qualify, and it is expected that all members will be active participants in the program. Each member is also required to complete the application form.

Member 1: \_\_\_\_\_ Email: \_\_\_\_\_

Member 2: \_\_\_\_\_ Email: \_\_\_\_\_

Member 3: \_\_\_\_\_ Email: \_\_\_\_\_

Member 4: \_\_\_\_\_ Email: \_\_\_\_\_

Member 5: \_\_\_\_\_ Email: \_\_\_\_\_

Member 6: \_\_\_\_\_ Email: \_\_\_\_\_

4) Description of the enterprise:

a) What is the description of the product or service?

b) In what city and province will your co-op be located?

c) Who do you think will be your target market or customer?

d) Who will be your competitors?

e) What skills and expertise are needed for this co-op?

f) How do you expect to finance your start-up?

g) What risk or critical factors do you think may affect your co-op in the first year?

h) Why do you think this co-op will be successful?

i) What type of enterprise does your group plan to create?

Worker co-operative

Multi-stakeholder co-operative with substantial worker control

Other type; specify: \_\_\_\_\_

5) Please describe the skills and expertise that each of the group members bring to the co-op.

6) Which two of the following factors do you think would be most important to the success or failure of your co-op?

Changing Government regulations

Your family and the other members' families

Changing consumer behaviours

Increasing competition

Resources available to you

Yourself and the other members

Please explain.

7) How did you find out about the Worker Co-op Academy?

8) Is your group requesting a bursary? If so, please provide a brief rationale.

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