CWCF AGM information sheet

CWCF's Annual General Meeting (AGM) usually takes place in conjunction with its annual Conference, which is typically held in November. In 2026, the AGM is virtual.

The AGM is a legal requirement, as co-operative legislation requires that a meeting of the membership must take place once a year. It is also, however, an important opportunity for CWCF members to receive updates on the status of the organization, ask questions, and participate in the election of directors, approval of reports, and voting on resolutions. Participation in this manner helps fulfill the second co-op principle, democratic member control.

Like the AGMs in your own co-ops, a CWCF AGM consists of multiple components:

- Approval of the previous year's AGM minutes and reports from the Co-Presidents and Co-Executive Directors
- Financial statements and budget
- Deciding on Resolutions
- Voting in Director Elections
- Other business

The CWCF has a delegate voting process at its general meetings. There is a maximum of 50 delegates for the Worker Co-op Member class. They are allocated equally between the five regions of the country; thus each region has a maximum of ten delegates. If at a general meeting, a region has more than ten worker co-ops represented, then the representatives from that region (one from each worker co-op) elect ten delegates from among the representatives to vote at the general meeting.

The Associate Member, Worker Co-op Developer Member and Regional Federation member classes each have up to five delegates. As noted above, if there are a greater number of representatives than the allowable delegates at a meeting, the representatives from the particular class will elect from among themselves their five delegates.

Quorum is 20% of the members eligible to vote. This year, that is 11 members.

If there is a contested election at the AGM, delegates will elect the board members to fill the seats in question. CWCF's Board is made up of 7 directors, who come from the Worker Co-op member class, the Regional Federation member class, Developer member class or Friend class, with the majority coming from the Worker Co-op member class. This 7-person Board is made up of 2 at-large directors, plus 5 regional directors, representing respectively BC/ Yukon, Prairies/ NWT/ Nunavut, Ontario, Quebec and Atlantic. The term of office is three years, and there are 3 officers chosen by the Board: President (or Co-Presidents), Vice President and Treasurer.

It's essential to visit the CWCF website & read the documents for the AGM, located under "Conference 2026", specifically the "2026 AGM Documents."